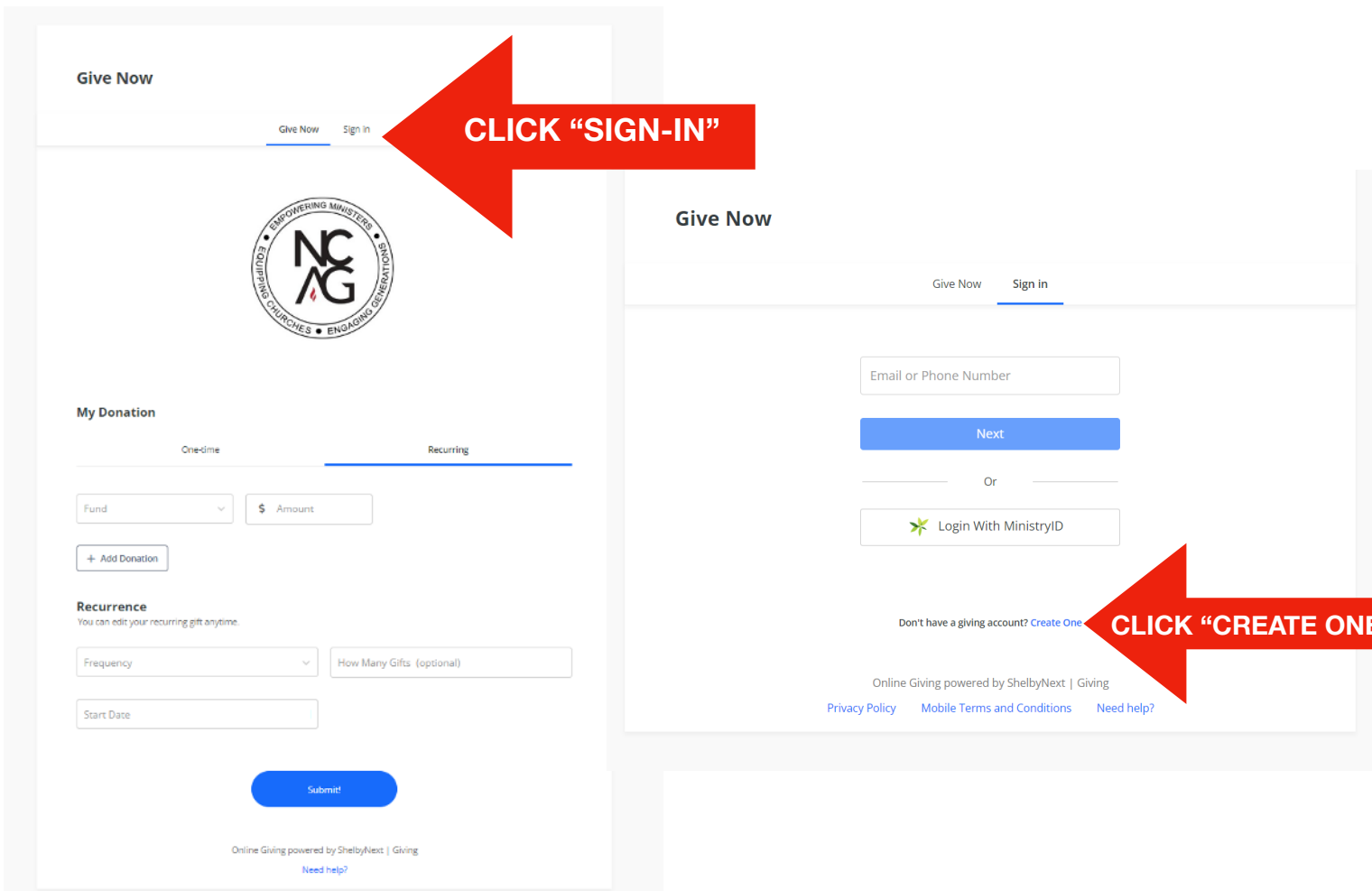


1. Go to ncag.org/give
2. Scroll down to see:



3. You'll need to set up a new account if you haven't already but clicking **"SIGN-IN"** option and **"CREATE ONE"** on next screen.



4. Fill out all fields with your contact information.

The screenshot shows a web form titled "Give Now" with a navigation bar containing "Give Now" and "Sign in". The main heading is "Register for an account". Below this, there is explanatory text: "If this is your first time giving online, provide the information below to create your ShelbyNext | Giving account. In order to register with your phone number, a secure pin must be sent to your device and provided below when prompted." The form contains several input fields: "First Name" and "Last Name" (side-by-side), "Address", "City", "State", and "Zip Code" (side-by-side), "Email Address (optional if using phone number)", and "Phone Number (optional if using email address)". At the bottom, there are two buttons: "Cancel" and "Register".

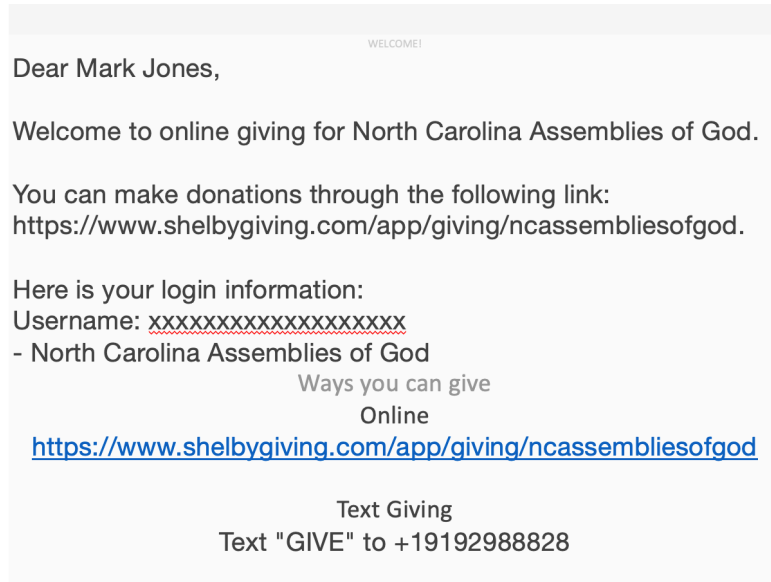
5. Then click the check box to the terms of use (for text option) and click **"TEXT SECURE PIN"** (blue button) OR register with your email address and click **"REGISTER"** (blue button)

By checking this box and providing your telephone number, you agree to the terms and conditions of Ministry Brands [Mobile Terms of Use](#) and consent to receive telephone calls or text messages from a Ministry Brand representative or one of our vendor partners. You understand that Ministry Brands may use automated technology or pre-recorded or artificial voice messages to make such calls or send such text messages. These communications may include, but not be limited to: online giving tools, event reminders, or marketing opportunities that may be of interest to you. You understand that providing your consent to receive such communications is not a condition to receive services and message and data rates may apply.

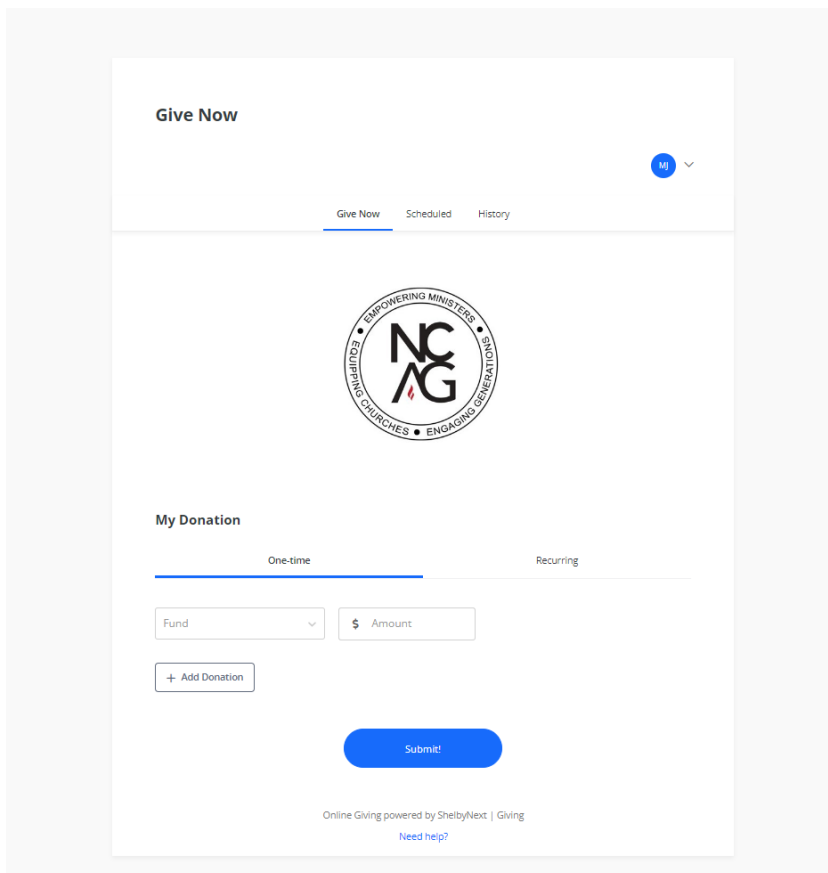
This block shows two buttons: a blue button labeled "Text Secure Pin" and a white button with a grey border labeled "Cancel".

This block shows two buttons: a blue button labeled "REGISTER" and a white button with a grey border labeled "Cancel".

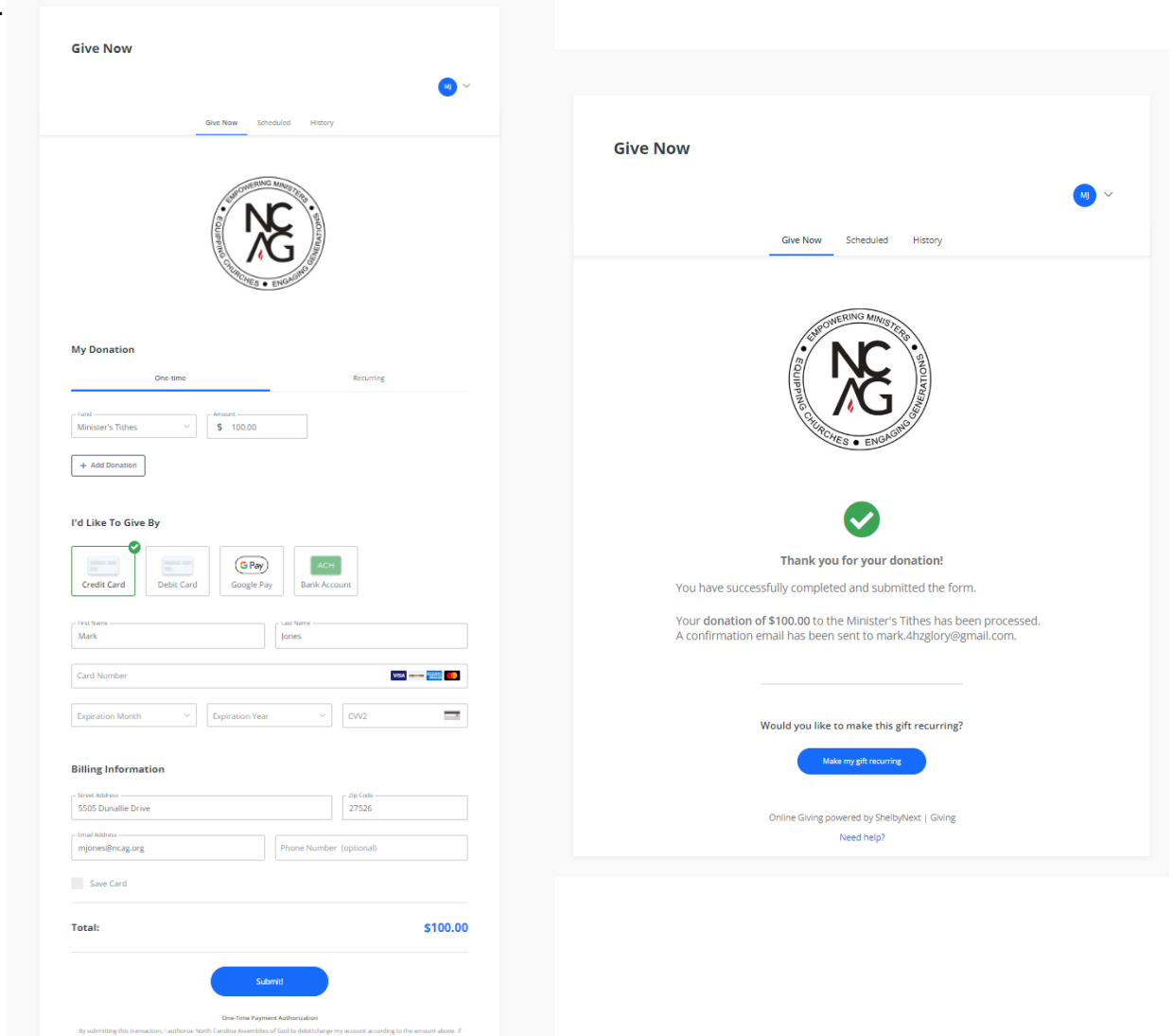
6. If you selected the text pin option you will receive a text message with the pin and be prompted to enter the 6 digits. Once submitted you will be directed to the Give Now page. If you selected the email register option you will be taken directly to the Give Now Screen and receive a confirmation email.



7. Now you are able to set up one time or recurring/scheduled giving.



8. Enter in payment information and **“SUBMIT”** and you’ll see the payment confirmation message.



The image shows two side-by-side screenshots of the 'Give Now' interface. The left screenshot is the payment form, and the right screenshot is the confirmation page.

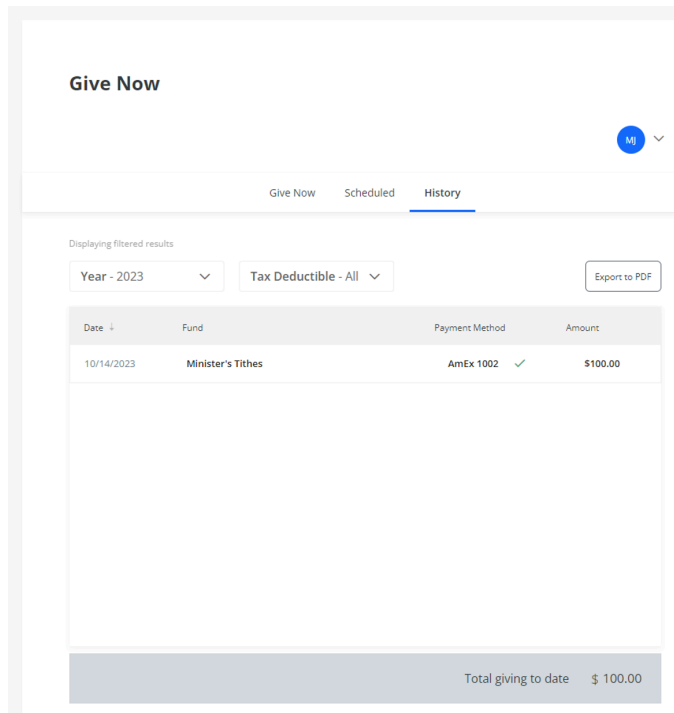
Payment Form (Left):

- Give Now** (with user initials MJ)
- Navigation: Give Now (selected), Scheduled, History
- My Donation:** One-time selected, Amount: \$ 100.00, Fund: Minister's Tithes
- I'd Like To Give By:** Credit Card (selected), Debit Card, Google Pay, ACH Bank Account
- Card Information:** First Name: Mark, Last Name: Jones, Card Number, Expiration Month, Expiration Year, CVV2
- Billing Information:** Street Address: 5505 Dunallie Drive, Zip Code: 27526, Email Address: mjones@ncag.org, Phone Number (optional)
- Save Card
- Total:** \$100.00
- Submit** button
- One-Time Payment Authorization

Confirmation Page (Right):

- Give Now** (with user initials MJ)
- Navigation: Give Now (selected), Scheduled, History
- Green checkmark icon
- Thank you for your donation!**
- You have successfully completed and submitted the form.
- Your donation of \$100.00 to the Minister's Tithes has been processed. A confirmation email has been sent to mark.4hzglory@gmail.com.
- Would you like to make this gift recurring? **Make my gift recurring** button
- Online Giving powered by ShelbyNext | Giving [Need help?](#)

9. Now you can click **“History”** and view your giving history.



The image shows the 'Give Now' History page.

- Give Now** (with user initials MJ)
- Navigation: Give Now, Scheduled, **History** (selected)
- Displaying filtered results
- Year: 2023, Tax Deductible: All, Export to PDF button
- Table with columns: Date, Fund, Payment Method, Amount
- Table Row: 10/14/2023, Minister's Tithes, AmEx 1002 ✓, \$100.00
- Total giving to date: \$ 100.00

10. Be sure to click the right account in the drop down menu when you give. There are multiple giving options available.

Give Now

Give Now Sign In

My Donation

One-time Recurring

Fund

- Minister's Tithes
- Plus One
- Benevolence
- Speed the Light
- BGMC
- Light for the Lost
- Touch the World: Women's Ministry

Submit!

Online Giving powered by ShelbyNext | Giving